



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

MEETING OF THE BOARD

Monday September 25th, 2023 at 5:00 p.m.;
Held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Dr. Kelseyville, Ca

1.0 **CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:07 pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Director Thomas Brandon, Director Lisa Vartabedian, Director John Maurer

Absent: Vacant

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

None

4.0 **CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of September 25th, 2023 Agenda

4.2 Approval of August 28th, 2023 Minutes

The September 25th, 2023 Agenda, August 28th, 2023 Meeting Minutes were approved by the following vote:

Ayes: Director Vartabedian, Director Brandon, Director Maurer and President Boyle

Noes: None

Abstentions: None

Absent: Vacant

5.0 **APPEALS:**

NONE

6.0 **ACTION / DISCUSSION ITEMS:**

6.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

Management Report August 2023

The Managements Reports for August 2023 was approved by the following vote:

Ayes: Director Brandon, Director Vartabedian, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: Vacant



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7.0 NEW BUSINESS:

7.1 APPROVE/DISAPPROVE

Bids for Drying Bed Repairs

S&K's Bid was approved by the following vote:

Ayes: Director Vartabedian, Director Brandon, Director Maurer and President Boyle

Noes: None

Abstentions: None

Absent: Vacant

7.2 REVIEW

Emergency/Disaster Response Plan

Board Reviewed Emergency / Disaster Response Plan

7.3 DISCUSSIONS

Filter Media Change Out

Board Discussed Filter Media Change Out

7.4 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.



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8.0 CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 5:58 p.m. The motion carried by the following vote:

Ayes: Director Brandon, Director Vartabedian, Director Maurer, and President Boyle

Noes: None

Abstentions: None

Absent: Vacant

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley – Office Manager / Secretary to the Board

