



## BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

### **AGENDA**

#### **MEETING OF THE BOARD**

Monday, March 31<sup>st</sup>, 2025 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Dr. Kelseyville, Ca

***REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:*** A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.

#### **1.0 CALL TO ORDER:**

Time: \_\_\_\_\_ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

#### **2.0 ROLL CALL OF BOARD MEMBERS:**

President, Mark Boyle [ ] Vice President Tom Brandon [ ] Director, Lisa Vartabedian [ ]  
Director, John Maurer [ ] Director, Joan DeVito [ ]

#### **3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

#### **4.0 CONSENT AGENDA:**

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of March 31<sup>st</sup>, 2025 Agenda

4.2 Approval of January 27<sup>th</sup>, 2025 Minutes

#### **5.0 APPEALS:**

5.1 Appeal # 1 – Leak/High Bill

#### **6.0 ACTION / DISCUSSION ITEMS:**

6.1 APPROVE / DISAPPROVE

Managements Report January 2025  
Managements Report February 2025



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#### 7.0 NEW BUSINESS:

##### 7.1 DISCUSSION

Repairs on Zap Truck

##### 7.2 REVIEW

2024 EAR Report

##### 7.3 REVIEW

Water Diversion and Use Report

##### 7.4 APPROVE / DISAPPROVE

Land Survey to reestablish property line marker

##### 7.5 APPROVE / DISAPPROVE

Appoint budget subcommittee of two board members and general manager.

##### 7.6 APPROVE / DISAPPROVE

Appoint General Manager's yearly review subcommittee of two board members.

##### 7.7 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*



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**8.0 CLOSED SESSION**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a) (5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

- 8.1 DISCUSSION  
2525 Westlake Dr. Tank Site Property

**9.0 ADJOURNMENT:**

Motion to adjourn: \_\_\_\_\_ Time: \_\_\_\_\_

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Marcia Riley", is written over a horizontal line.

Marcia Riley – Office Manager/ Secretary to the Board

